



OFFICIAL MINUTES

Type of Meeting: Special General Meeting of KKCFSS Membership	Date of Meeting: September 7, 2018	
Members Attending: Anne Jimmie, Marilynn Taylor, Corey Letcher, Rosalita Pascal, Debbie Whitehead, Theresa Kains, Victoria Thomas, Diane Whitehead, Don Sam, Dorothy Alpine, Julie Birdstone, Laura Birdstone, June Forsythe, Sandra Luke, Non-Voting Attendees: Jackie Brown, Josie Cale, Sharon Knight	Chair: Debbie Whitehead	Recorder: Josie Cale
Location: ʔaqam Community Arbour	Prayer: Anne Jimmie	Call to Order: 11:15AM

ADOPTION OF AGENDA – September 7, 2018

Motion: Adoption of the Agenda	TO: Adoption of the Agenda for September 7, 2018, as is. (See Attached Agenda at End of Minutes)
KKCFSS# 01.06.2018.01	Moved by: June Forsythe (Member) Seconded by: Julie Birdstone (Member) Carried <input checked="" type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/>

Discussion	<p>Chair Debbie Whitehead – Welcome to Membership</p> <p>Jackie Brown, ED of KKCFSS – shared background on why the Society is amending their By-Laws (See Attached Backgrounder Memo at end of Minutes).</p> <p>In 2016, the new Societies Act required changes and updates to all governing documents of Societies in BC, including our Constitution and Bylaws.</p> <p>The new Draft 2018 KKCFSS Constitution and By-Laws is due to better explanations of the duties and requirements of the Directors of the Board, as well as improved clarity in the bylaws such as in the Membership Section.</p> <p>The Membership By-Laws have been updated/changed so that Ktunaxa Citizens receive lifetime memberships when they apply. Métis and Other First Nations Individuals receive Five-Year memberships when they apply. Five-Year Memberships could be held for a member’s lifetime if they continue to live in the ʔamakʔis Ktunaxa.</p> <p>KKCFSS has also improved process around membership and has been conducting a membership drive over the last year. Our Membership Drive has increased membership to 40-50 members at the time of this meeting.</p> <p>We are required to file our new Constitution and By-Laws by November 2018. As soon as they are approved we will file them in order to continue to be in good standing with the BC Government.</p>
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	<p>Our By-Laws can be amended in the future as needed at the AGM or Special Meetings if the Membership has concerns or the needs of the Society change.</p> <p>QUESTION FROM MEMBERSHIP – The Threshold on Dissolution in By-Law 16.3 requires over 75% or 5/6 approval from the Board of Directors – should this threshold be changed to 67% (4/6) rather than over 75% (5/6)? Five out of Six Board Directors approving the dissolution of the Society seems high. The normal threshold for board approval is Four out of Six; shouldn't this decision have the same threshold?</p> <p>There was discussion amongst the Members present about this point and it was decided to put the amendment forward in a motion.</p> <p>There was no more discussion after this point and it was decided to also vote on accepting the Draft 2018 Constitution and By-Laws.</p>
<p>Motion: Amend Section 16.3 of Bylaws</p>	<p>TO: Amend Section 16.3 – Dissolution of the Society of the By-Laws to change the threshold of the Board of Directors approval of dissolution of KKFSS to 67% (4/6) and keep the threshold for approval of dissolution by KKFSS membership at 75%.</p>
<p>KKCFSS# 07.09.2018.02</p>	<p>Moved by: Laura Birdstone (Member) Seconded by: Don Sam (Member) Carried (Unopposed) <input checked="" type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/></p>
<p>Motion: Adoption of the Draft 2018 KKFSS Society Act</p>	<p>BE IT RESOLVED THAT: The By-Laws of the Ktunaxa/Kinbasket Child and Family Service Society be amended in their entirety to read as follows (see attached Draft 2018 Constitution and By-Laws document).</p>
<p>KKCFSS# 07.09.2018.03</p>	<p>Moved by: Laura Birdstone (Member) Seconded by: Don Sam (Member) Carried (Unopposed) <input checked="" type="checkbox"/> Defeated <input type="checkbox"/> Tabled <input type="checkbox"/></p>
ADJOURNMENT	
<p>Motion: To Adjourn KKCFSS# 07.09.2018.04</p>	<p>Laura Birdstone (Member) motioned to adjourn Board of Directors Meeting at 11:31AM</p>

Minutes approved for distribution by Meeting Chair: _____

Date of Next Annual General Meeting: July 2019, Specific Date to Be Announced



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**KTUNAXA/KINBASKET CHILD AND FAMILY SERVICE SOCIETY (KFCSS)
SPECIAL MEETING OF THE MEMBERS – September 7, 2018 at 11:00AM MT
?AQAM COMMUNITY ARBOUR**

AGENDA (AS APPROVED)

CALL TO ORDER

OPENING PRAYER

ADOPTION OF THE AGENDA

- Review and approve agenda for September 7, 2018

BACKGROUND INFORMATION ON SPECIAL RESOLUTION AND CHANGES TO CONSTITUTION & BY-LAWS

MEMBER INPUT ON SPECIAL RESOLUTION

- New Society Act – Draft 2018 Constitution & By-Laws: BE IT RESOLVED THAT: The By-Laws of the Ktunaxa/Kinbasket Child and Family Service Society be amended in their entirety to read as follows (see attached document).

VOTE ON SPECIAL RESOLUTION

- New Society Act – Draft 2018 Constitution & By-Laws: BE IT RESOLVED THAT: The By-Laws of the Ktunaxa/Kinbasket Child and Family Service Society be amended in their entirety to read as follows (see attached document).

MEETING ADJOURNMENT

LUNCH

- BBQ Lunch – Buffet Style



BACKGROUND INFORMATION ON REQUIRED CHANGES TO THE KKCFSS CONSTITUTION & BY-LAWS

TO: The Members of KKCFSS

FROM: Jackie Brown, Executive Director of KKCFSS

DATE: August 31, 2018

As a society (a not-for profit corporation), the Ktunaxa/Kinbasket Child & Family Service Society is governed by the Societies Act of British Columbia and must comply with its requirements to continue to operate and be in good standing with the Government of British Columbia.

In 2016, the Societies Act was updated and included significant changes for how societies in BC operate. This new legislation included many changes including more flexibility around voting thresholds and new requirements for Board of Directors and Executive Directors to hold their positions. The Government of British Columbia provided a transition guide to help societies meet all the new requirements.

One of the requirements is that all societies in British Columbia update their Constitution and By-Laws. KKCFSS and all other societies in BC would have until November 28, 2018 to amend and file updated version of their constitutions and by-laws. Should KKCFSS fail to file an updated Constitution and By-Laws by the deadline, we could face serious repercussions like dissolution of our Society.

Accordingly, KKCFSS has been working on updating our Constitution and By-Laws to meet all the new requirements and to present these changes to our members for a vote. We have also been working on updating our membership policy and doing a membership drive in order to have these changes passed fairly and so the community aware of these changes.

Our current 2012 Constitution and By-Laws are out of date and non-compliant with the 2016 Societies Act. On September 7, 2018, KKCFSS is holding a special meeting of the membership in order to review and discuss the Draft 2018 Constitution and By-Laws that are in compliance with the new requirements.

We look forward to having you join us at the Special Meeting on Friday, September 7, 2018 for discussion, debate and a clear resolution to pass the Draft 2018 Constitution and By-Laws to keep KKCFSS running and in compliance with the laws of the Province.