



ʔAQ'AM

INTERNAL EMPLOYMENT OPPORTUNITY! 1 YEAR TERM FULL-TIME POSITION

Language & Culture Researcher

ʔaqam is seeking a self motivated and highly organized individual to fill the position of **Language & Culture Researcher** to perform key work with the St. Eugene Cemetery.

Position Summary:

The Language & Culture Researcher is responsible for:

- Working with and seek direction from Language Speakers and Knowledge Holders
- Contact archival bodies such as the National Centre for Truth and Reconciliation, Royal BC Museum, Ktunaxa National Council archives, etc. for the purposes of obtaining records relevant to the operation of the St. Eugene Residential School
- Administer and manage contracts for works on the St. Eugene Cemetery, cemetery, church and hospital
- Liaise with the Ktunaxa Nation Council Traditional Knowledge and Language sector, as needed
- Review archives and identify relevant information to the identification of unnamed burials within the St. Eugene cemetery
- Develop communications and updates for ʔaqamnik and Ktunaxa citizens
- Draft content and design for signage and monuments within the cemetery
- Oversee cultural protocols with respect to contractors working on site etc.
- Seek funding, prepare proposals and submit final funding reports to support project work
- Draft contracts and manage projects as they relate to the position duties
- Submit cemetery maintenance requests to Operations as needed

Training, Education, and Experience

- Previous experience in a similar research role and relevant education will be considered
- Excellent listening and communication skills
- Excellent document management skills
- Problem solving skills
- Highly motivated and able to prioritize work tasks
- Strong interpersonal skills and the ability to work within a diverse team environment
- Previous experience working with a First Nation's organization, and knowledge and appreciation of the culture, values and political objectives of the ʔaqam Community is a must.

For further information about this position, please visit our website aqam.net under *Employment and Contract Opportunities*

Please submit your cover letter and resume marked “confidential” to:

Amanda Gnucci, HR Generalist

ʔaqam Administration

7470 Mission Road, Cranbrook, BC, V1C 7E5 e-mail: agnucci@aqam.net Fax: 250-426-8935

Closing Date: Thursday, August 26th, 2021 at 4:30pm. No applications will be considered after this deadline.
- Thank you to all those that apply, however only those selected for an interview will be contacted.

Internal applications are only open to current ʔaqam employees, ʔaqam members or Ktunaxa Citizens. We encourage you to self identify in your application. If you are a Ktunaxa citizen who is interested in this opportunity but do not feel you have the necessary qualifications, please contact the Ktunaxa Nation Council Education and Employment Sector.