The Ktunaxa Nation is characterized by the spirit of courage, initiative, innovation, perseverance, and leadership that it has brought to the work of preserving and protecting both the past and the future of its people. This has been accomplished through the exceptional commitment and vision of its human resources. It is therefore expected that employees who represent the Ktunaxa Nation will be committed to honouring the spirit of the Nation's work by putting their best into all that they do and by conducting themselves at all times ethically, professionally, and respectfully.

The Ktunaxa Nation Council has an opportunity for a Maintenance Technician based at their main office in Cranbrook BC. Reporting to the Facilities and Capital Acquisitions Manager, the position supervises a team of staff that maintains the buildings and facilities of the Ktunaxa Nation Council.

This is a full-time permanent position with full benefits.

Key Responsibilities:

- Supervise and support maintenance staff
- Ensure all work is done safely, following safe work procedures, policies and regulations
- Direct the trouble shooting of equipment and building failures, find the root cause and take steps to prevent further issues
- Set up preventative maintenance programs and ensure compliance and that repair history is properly documented
- Install system components and parts as required
- Contact and direct repair or maintenance contractors as required
- Maintain an inventory of tools and equipment, ensure they are in safe operating condition
- Provide written plans, checklists, expected costs and timelines for all required projects
- Respond to emergency situations to resolve immediate repair or safety concerns
- Document and report on maintenance activities
- Participate in meetings, workshops, and training activities
- Perform hands on maintenance tasks as required

Key Requirements:

- Appropriate trades certification or equivalent experience and training
- 5+ years experience in relevant trades and/or building maintenance
- Supervisory experience
• Proficiency in written and verbal communication
• Attention to detail and ability to prioritize tasks in a time-effective manner
• Physical ability to perform strenuous maintenance tasks
• Valid driver’s license

Interested candidates are asked to submit a cover letter and resume to KNC-HR@ktunaxa.org.

The position is open until filled.

We thank all applicants for their interest, however, only those selected for interviews will be contacted.

The Ktunaxa Nation Council is committed to providing and maintaining a safe and healthy work environment for all Employees and the People, Communities, and Bands that we serve. Proof of Covid Vaccination is required as per the KNC Vaccination Policy.

Preference is given to aboriginal candidates.

Ktunaxa candidates are encouraged to apply.