



*Yaqit Pa'knuqti'it*

## **Language & Culture Coordinator**

**Competition #: 2024-11**

**Location:** Yaqit Pa'knuqti'it Administration Office

### **Position Summary:**

Yaqit Pa'knuqti'it (Tobacco Plains Band) is a rural First Nations community located near Grasmere, BC, in one of the most beautiful and natural parts of British Columbia. We have an exciting opportunity for a full-time Language and Culture Coordinator. The Coordinator will collaborate with and support groups and individuals in advancing and revitalizing the Ktunaxa language and culture.

### **Responsibilities:**

- Language & culture related community engagement
- Coordinate and implement of Ktunaxa cultural and educational programs and events.
- Develop and maintain relationships with Ktunaxa cultural organizations and community partners.
- Assist in the development of educational materials and resources.
- Prepare monthly calendars and reports related to relevant programs and activities.
- Adhere to department budget requirements.

### **Qualifications:**

- Post-secondary education in a related field or a combination of education, training and experience.
- Strong commitment to preserving and advancing Ktunaxa language and culture.
- Excellent communication and interpersonal skills.
- Ability to work independently or with a team.
- Ability to converse or willingness to learn Ktunaxa language.
- Valid Driver's License.
- Vulnerable Sector check required.
- Ability to work flexible hours and occasional weekends.

### **Compensation:**

- Salary will be commensurate with skills and experience and will be between \$50,000 to \$55,000 annually.
- Medical, Dental, Disability, and Life Insurance.
- Pension Program.
- Standard benefits as a Federally Regulated Employer.

### **Application Process:**

Please send your resume and cover letter to:

**Email:** [hr@tobaccoplains.org](mailto:hr@tobaccoplains.org)

**Or mail to:** Human Resources  
Tobacco Plains Indian Band  
PO Box 76, Grasmere BC V0B 1R0

This competition will remain open until August 30, 2024, at 12:00 PM.