



**Ktunaxa Kinbasket  
Child & Family  
Services Society**

*We invite you to apply for the position of...*

**EARLY YEARS WORKER  
PERMANENT, FULL TIME  
?akisq'nuk/Windermere, BC**

**Who We Are:** Ktunaxa Kinbasket Child & Family Services (KKCFSS) is a non-profit Delegated Aboriginal Agency governed by the Ktunaxa Nation Council Social Sector Board. KKCFSS is available to Ktunaxa citizens, First Nations, Métis and Inuit living on and off-reserve in the Ktunaxa Traditional Territory.

KKCFSS believes in a holistic approach to providing services with some fundamental beliefs:

- Healthy communities make healthy children.
- Children are the future of our, and all, nations.
- Children have the right to a safe, secure and culturally appropriate family and community experience.
- Children have the right to grow up connected to their family, community and culture.
- Families have the right to culturally relevant services.

**The Opportunity:** The role of the Early Years Worker is to provide hands-on education and guidance to families, and promote growth in parenting, health, and wellness, while building community connections.

The role also contributes to an outcome in which parents within their own communities raise healthy children in a manner that best suits their personal and cultural goals and values, and nurtures children to reach their full developmental potential.

**In the Role as Early Years Worker, You Will:**

- Provide early childhood educational resources, preventative services, and parenting skills to individuals, children and families.
- Support childcare settings and make recommendations to develop and implement inclusion of children with additional support needs through consultation, guiding support workers, modelling and educating.
- Complete home visits with clients throughout the Ktunaxa Nation territory.
- Conduct needs assessments and/ or child-based developmental screenings and assessments.
- Assist with the development of individual or family plans.
- Follow case management procedures.
- Liaise with community, child and family services, and health professionals.
- Liaise with outside agencies.
- Update and maintain confidential client files.
- Provide monthly reports to the supervisor on caseloads.
- Make referrals for other identified services needed for clients through KKCFSS.
- Attend staff meetings.
- Attend workshops and trainings as assigned by the supervisor to enhance case management knowledge.
- Assist in the planning and facilitation of a variety of workshops, events, and gatherings.

**What You Will Bring to the Role:**

- Two-year Diploma in Health Service Work, Early Childhood Education or Degree in Child and Youth Care (or related).
- One to two (1-2) years of related experience.
- Combination of education and experience may be considered.
- Working knowledge of Child Development.
- Experience working with families at risk.
- Ability to work independently and within a team.
- Sound knowledge of aboriginal issues both historical and current in British Columbia and Canada.
- A commitment to confidentiality.
- A valid drivers' license and reliable vehicle available at work.
- Ability to work collaboratively and effectively.
- Excellent communication and interpersonal skills.
- Commitment to life-long learning.
- Self-direction, flexibility, and creativity.

- Proof of COVID-19 vaccination.

**Our Commitment to You:**

- Excellent compensation package.
- Generous and flexible time off options unique to KKCFSS, promoting work life family balance.
- Education and professional development opportunities.

**Apply Now! Visit <https://kkcfss.org/> for more information about this the Agency, and <https://foundrybc.ca/eastkootenay/> to learn more about the East Kootenay Foundry**

Please submit your cover letter and resume to:

**Tasha Olderness, Executive Assistant**  
**Ktunaxa Kinbasket Child and Family Service Society**  
**7472 Mission Road**  
**Cranbrook, BC V1C 7E5**  
**[kkcfss-hr@ktunaxa.org](mailto:kkcfss-hr@ktunaxa.org)**

Preference will be given to candidates of Ktunaxa or other First Nations ancestry. If you are a Ktunaxa citizen who is interested in this opportunity but do not feel you have the necessary qualifications, please contact the Ktunaxa Nation Council Education and Employment Sector.

*We thank those who apply; however, only those selected for an interview will be contacted.*