

Job Posting – North Okanagan Friendship Center Society

Community Services Manager

Under the direct supervision of the Executive Director, the Community Services Manager will plan, direct, or coordinate the activities of the social services and community outreach programs offered by the North Okanagan Friendship Center Society.

Qualifications

3 to 5 years of work-related skills, knowledge and experience is need.

Supervisory experience is required.

Minimum a bachelor's degree in Social Work, Business Management, Leadership, or related field is required; however, a master's degree is preferred.

Human Resources certification

Instructors or facilitation training is needed.

A valid class 5 Driver's licence and a driver's abstract.

Ability to provide a Vulnerable Sector Criminal Record Check.

Certification in a professional designation such as RSW, CHRP or a related field.

Hours of work: 32 hours per week

3 letters of reference from current supervisors, these must be submitted with the cover letter and full resume with education and training documents included. **Incomplete applications will not be reviewed.**

For more information, you can contact Coreen Jenner, Employment and Training Counsellor at 250 542 1247 local 103.

A full job description is available at www.nofcs.ca

Start Date: May 3, 2021 or earlier Salary: Depends on Qualifications/Experience

Deadline to apply is April 20th, 2021 at 12 noon please send complete applications to ed@northokanaganfc.onmicrosoft.ca.

