



Come Join Our Team!! Intake and Case Manager – Permanent Full-Time

POSITION SUMMARY

The Intake and Case manager, in collaboration with the Health and Wellness team, will foster a collaborative client centered approach to advocate, refer and support client needs based upon individual health and wellness plans in accordance with the ?aqam strategic plan to achieve the Community's Vision.

KEY RESPONSIBILITIES

- In collaboration with the team develop and implement an intake process and associated policies and procedures for Health and Wellness clients.
- Complete intakes, referrals, advocacy, and support focused on client wellness and in alignment with individual health and wellness plans. Liaise with other agencies to support clients.
- Complete research and stay informed of the local and provincial supports available.
- Practice a client centered approach in ensuring individual goals and needs are being met.
- Consult and work collaboratively with team on clients and cases, ensuring that client needs are communicated to the team to ensure appropriate supports are available for clients.

The successful candidate holds a minimum Social work or Human Service Work Degree or Other relevant post-secondary education or a combination of education and experience and 2-4 years' experience in a similar role. Previous experience and demonstrated knowledge of Ktunaxa/Aboriginal people and Ktunaxa/Aboriginal culture and knowledge of and training in trauma informed approaches and practices would be an asset.

To see the full job description of this position please visit our website www.aqam.net/about/employment. Salary will commensurate with experience from a range (\$72,000-\$103,000) and includes a favorable benefits package and pension plan.

Please submit your cover letter and résumé marked "Intake and Case Manager" to:

Recruiting at ?aqam, 7470 Mission Road, Cranbrook, BC, V1C 7E5

email: jointheteam@aqam.net

Applications will be accepted until a qualified candidate is hired and will be reviewed as received with first round on May 8, 2023.

Preference will be given to candidates of Ktunaxa or other First Nations ancestry and ?aqam encourages applicants to self-identify within your application. Thank you to all those that apply, only those selected for an interview will be contacted.