



KTUNAXA ENTERPRISES LTD.

Financial Manager

Ktunaxa Enterprises Ltd. (KEL) is collectively owned by the four Ktunaxa Communities and the Ktunaxa Nation Council. KEL pursues and manages sustainable and responsible business, for profit, and supports the Ktunaxa Nation in cultivating opportunities that lead to greater wealth, employment and capacity-building for Ktunaxa citizens and the Nation as a whole.

Through current Business Units, Nupqu Resources, Kettle River Contracting and ʔamakʔis Transport, Kootenay ʔaq'am Quarry, KEL provides a broad range of professional services to the mining, infrastructure, construction, forestry, power, civil, transportation and public works sectors. Together with our partners, and backed by an experienced professional workforce, KEL is able to support all aspects of land, resource, commercial and industrial development projects and initiatives occurring throughout the Ktunaxa Territory and beyond.

Reporting to the CEO, the KEL Financial Manager is responsible for all KEL's financial matters and oversees KEL's accounting Team.

Responsibilities:

- Apply a high level of integrity, diligence and confidentiality to all aspects of work
- Responsible for the accounting, record keeping and financial management of KEL and Ktunaxa Holdings Limited Partnership
- Manage and direct KEL accounting Team
- Provide direction and back-up to the Controllers of each Business Unit
- Work with Business Unit Accounting Team to ensure the integrity of all financial information
- Oversee and liaison with all aspects of payroll and ensure all legal and applicable requirements are met as per applicable legislation
- Support//Lead administrative projects and programs as directed by CEO.
- Liaison and work with auditors as required
- Prepare budgets and forecasts
- Lead financial analysis on required business transactions and business modeling



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Qualifications:

- High levels of integrity, confidentiality, transparency and accountability
- 5+ years related experience
- Certified Public Accountant (CPA) preferred
- Bachelors Degree in Accounting/Finance
- Solid and up-to-date accounting and financial reporting knowledge
- Experience managing other accounting staff
- First Nation business experience preferred
- Excellent software skills including Microsoft Office suite including PowerPoint and Excel
- Ability to prioritize and manage multiple tasks with accuracy and consistency
- Strong written and oral communication skills
- Candidates must be legally entitled to work in Canada and a Criminal Record Check is required

Salary: \$80,000-\$100,000

KEL offers competitive wages and a full suite of benefits including health care and RRSP contributions.

This position will consist of **full-time permanent** employment based out of **Cranbrook, BC.**

Send all applications to heather.burrows@ktunaxaenterprises.ca. We will only be responding to the candidates who we wish to interview.

As we seek to expand opportunities within the Nation, we encourage Ktunaxa citizens and other Indigenous peoples to self-identify within their cover letter or resume.