

KNC Student Employment Program

APPLICATION FORM

(Must be completed in full)

Name: _____

Mailing Address: _____

City

Postal Code

Phone Number: _____ Message Number: _____

Date of Birth: _____ SIN: _____

Currently in Grade: _____ at _____

School

First Nations Affiliation: _____ Band Number: _____
Band or Nation

(Please note: You may be required to provide verification of your First Nations heritage)

What skills, knowledge and experience will you gain from this employment opportunity?

Please explain why you are submitting an application to KKATC to assist with funding your employment opportunity?

What efforts have you made to secure other summer employment opportunities?

How will this summer employment opportunity provide you the best opportunity? Why did you choose this place of employment?

What is your career goal? _____

How did you determine this goal? _____

Have you begun your Individual Training Plan (ITP)? _____

Will this summer employment opportunity provide you with practical experience towards your course of study or ITP? _____

How _____

HOST EMPLOYER INFORMATION:

Business Name: _____

Mailing Address: _____

_____ City

_____ Postal Code

Phone Number: _____ **Contact Person:** _____

Start Date: _____ **End Date:** _____

Location of Employment: _____

Type of Business: _____

Description of Work: _____

Supervisor(s): _____

Employer Signature

Date

BUDGET:

WAGES (\$10.25 Hour X ___ hours/week X _____ weeks) \$

HOLIDAY PAY (X 4 %) \$

SUBTOTAL (+) \$

EI (x 1.88%) \$

CPP (x 4.95%) \$

WCB (x _____ %) \$

OVERHEAD (maximum of \$100.00) \$

TOTAL (+ + + +) \$ _____

Your application must also include:

- A one-page cover letter from you explaining what this experience may provide you, what you hope to gain from this experience and how this opportunity is in line with your course of study and/or ITP;
- A letter from your school stating that you were in full-time attendance over the last year and that you achieved reasonable effort and attendance over the past year;
- A letter from the school you will be attending, indicating that you are registered in full-time studies for September;
- A letter from the host employer's Manager/Board/Council (BCR) stating that they are prepared to employ you under this program as detailed in this application; and
- A current resume.

DEADLINE FOR APPLICATIONS IS FRIDAY MAY 15, 2015

Completed applications can be
Mailed/E-Mailed/Faxed to the attention of:

Jason Andrew
Jandrew@ktunaxa.org
7468 Mission Road
Cranbrook, BC V1C 7E5
Fax: (250) 489-2438

If you would like help completing this application,
please call Jason Andrew at (250) 489-2464 ext. 3149