



Come join our team...

**PERMANENT FULL-TIME POSITION OF
LANDS AND RESOURCES PROJECT COORDINATOR**

Position Summary:

The Lands and Resources Project Coordinator is responsible for developing and overseeing special projects that are ʔaqam lands and natural resources-based, according to natural law and qanikitci (ʔaqam values and principles) for the use and benefit of all ʔaqamniik (ʔaqam people present and future generations). In addition to the projects they oversee, the Lands and Resources Project Coordinator provides specialized technical support to ʔaqam's community growth and economic development activities. This position supports and collaborates with other staff within the Lands and Natural Resources Department, including the Director of Lands & Natural Resources, Lands Forester and Land Code Advisor, playing a role in the development and implementation of ʔaqam's Strategic Plan.

Training, Education, and Experience

- 2 years' experience in a similar role, managing land and natural resource projects, and implementing and monitoring strategic and/or land use plans.
- Minimum Diploma in Resource Management (e.g. forestry, ecology, natural resources, land use planning) or other relevant field.
- Experience administering contracts and working with contractors.
- Experience with grant writing, administration, and reporting.
- Experience working with a variety of stakeholder groups including government, agencies, First Nations, industry, and non-profits.
- Proven experience preparing and administering budgets.
- Completion of Aboriginal Culture Training, training in engagement and consultation, and/or Aboriginal rights and title training/workshops is an asset.
- Previous experience working for a First Nation is an asset.
- Training and experience with GIS Mapping is an asset.

For further information about this position, please see the [full job description](#) and visit our website aqam.net

Salary will commensurate with experience and qualifications and includes a favourable benefits package and pension plan.

Please submit your cover letter and resume marked "Lands and Resources Project Coordinator" to:

Kristi Gingrich, HR Generalist, ʔaqam Administration
7470 Mission Road, Cranbrook, BC, V1C 7E5
email: kgingrich@aqam.net

Closing Date: Monday, April 11, 2022 at 4:30 p.m. MT

Preference will be given to candidates of Ktunaxa or other First Nations ancestry and ʔaqam encourages applicants to self-identify within your application. Thank you to all those that apply, however only those selected for an interview will be contacted.